

Academic Board

Wednesday 20 March 2019

3pm

Moore Annexe Lecture Theatre (MX 001)



Refreshments will be available outside the Moore Annexe Lecture Theatre (MX 001)

Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary (AcademicBoard@rhul.ac.uk) by 5pm on Monday 18 March 2019.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

Agenda

Procedural

1. **Welcome and Apologies**
2. **Minutes of the previous meeting**
Minutes of the meeting held on **Wednesday 12 December 2018** (M18/168- M18/210). P J L attached
3. **Matters arising**
To note actions arising from the last meeting.
4. **Actions taken by the Chair**
 - 4.1 The Chair approved the request for students who have successfully completed the Graduate Certificate in Social Work to participate in the summer graduation ceremony in 2019.
 - 4.2 The Chair approved the appointment of Professor George Dickson as an Emeritus Professor of the College on his retirement in early 2019.
5. **Amendment to Statutes**
To receive a paper requesting the Board's support for the proposed amendment to the statutes to facilitate the application for university title. P J L AB/19/01a
6. **Unstarring of items**
To note the unstarring of any *Items for formal approval* and *Items for report*.

Formal Reports

7. **Principal's Report**
To receive a written report from the Principal. P J L AB/19/01b
8. **Reports from the Senior Management Team**
 - 8.1 To receive oral reports from members of the Senior Management Team summarising key business undertaken in their areas. K N / K B

8.2	To receive an oral update from the Deputy Principal (Operations) on the work of the Brexit Working Group.	DA	
9.	Report from the Students' Union President To receive an oral report from the Students' Union President.	CJ	
10.	Report from the Council		
10.1	To receive an oral report from the Academic Board representative on Council on the Council meeting held on 28 February 2019.	SA/ ES/RF	
10.2	To receive the minutes of the Council meetings held on 6 th July and 22 November 2018.	SA/ ES/RF	AB/19/02

Strategy Discussion

11.	Internationalisation Strategy To receive a paper on the proposed internationalisation Strategy	KB	AB/19/03
-----	--	----	----------

Major Business

12.	Academic restructuring To receive an oral update on the academic restructuring programme	KN/DA	
13.	Preparations for REF To receive an update on preparations for the College's next REF submission.	KN	AB/19/04
14.	Preparations for TEF To receive an update on preparations for the College's next TEF submission.	KN	AB/19/05
15.	Assessment Strategy To approve the Assessment Strategy.	KN	AB/19/06
16.	PGT Portfolio Review To discuss the outcome of the PGT Portfolio Review	KN	AB/19/07 <i>Withdrawn</i>
17.	Lecture Content Accessibility To receive a report on enhancing the accessibility of lecture content.	RD	AB/19/08
18.	Fit to Study Policy To approve the Fit to Study Policy	RH	AB/19/09
19.	Regulations changes for 2019 – 20		
19.1	To approve changes to the Research Degree Regulations for 2019-20.	RD	AB/19/10
19.2	To approve changes to other academic regulations for 2019-20.	DG	AB/19/11
20.	Extensions Policy To approve revisions to the Extensions Policy for 2019-20.	DG	AB/19/12
21.	Honorary Awards To receive the nominations for Honorary Awards.	PJL	AB/19/13
22.	Council Tax		

To receive an oral update on the Council Tax liability of graduating students.	RH	
--	----	--

Items for formal approval

- | | | | | |
|-------|-----|--|-----|----------|
| * | 23. | Entry requirements for 2020-21 | | |
| | | To receive the entry requirements for 2020-21. | DA | AB/19/14 |
| * 24. | | Student numbers for 2019-20 entry | | |
| | | To receive a report on student numbers for 2019-20 entry | PJL | AB/19/15 |
| * 25. | | Academic Board Executive Terms of Reference 2019-20 | | |
| | | To receive the revised Terms of Reference for Academic Board Executive | PJL | AB/19/16 |
| * 26. | | Academic Board Membership 2019-20 | | |
| | | To receive the revised Membership for Academic Board | PJL | AB/19/17 |

Items for report

- | | | | | |
|-------|------|---|--------------|----------|
| * | 27. | PDR Reports | | |
| | 27.1 | To receive the updated action plan from the School of Mathematics and Information Security. | DG | AB/19/18 |
| | 27.2 | To receive the updated PDR action plan from the Centre for Professional Studies | DG | AB/19/19 |
| | 27.3 | To receive the updated action plan from the Department of Physics. | DG | AB/19/20 |
| | 27.4 | To receive the PDR report and action plan from the School of Management. | DG | AB/19/21 |
| | 28. | UG Annual Review | | |
| | 28.1 | To receive reports from the faculty scrutiny of undergraduate provision in 2017-18 | DG | AB/19/22 |
| | 28.2 | To receive a report on the annual review of CeDAS provision. | DG | AB/19/23 |
| * 29. | | Faculty Board | | |
| | | To receive a combined report from the meetings of the Faculty Boards held on 13 February 2019. | JK/JF/
MH | AB/19/24 |
| * 30. | | Academic Board Executive | | |
| | | To receive the minutes of the meeting of the Academic Board Executive held on 11 February 2019. | PJL | AB/19/25 |
| * 31. | | Academic Planning Committee | | |
| | | To receive the minutes of the meetings of the Academic Planning Committee held on 20 November and 11 December 2018. | KN | AB/19/26 |
| * 32. | | Collaborative Provisions Committee | | |
| | | To receive the minutes of the meeting of the Collaborative Provisions Committee held on 16 October 2018. | KN | AB/19/27 |
| * 33. | | Quality Assurance and Standards Committee | | |

- | | | | |
|-------|---|----|----------|
| | To receive the minutes of the Quality Assurance and Standards Committee held on 14 November 2018. | KN | AB/19/28 |
| * 34. | Research and Impact Committee | | |
| | To receive the minutes of the meeting of the Research and Impact Committee held on 10 th September 2018 and 6 th February 2019. | KN | AB/19/29 |
| * 35. | Financial Performance and Planning Group | | |
| | To receive the minutes of the meeting of the Financial Performance and Planning Group held on 23 October 2018. | | AB/19/30 |

Other Matters

36. **Date of next meeting**
Wednesday 5 June 2019 at 3pm in the Moore Annexe Lecture Theatre.